

To Group Coordinator,

First of all thank you for booking your party at Mark Ridley's Comedy Castle. We appreciate your business and we want to make sure that you and your guests have a great time. We have a few policies that we think are important to share with you before your party's arrival at the club.

1. It has been our experience that parties often wish to talk amongst themselves. While we understand the natural urge to converse; we wish to let you know in advance that any conversations that are disruptive to the comedian or other Comedy Castle patrons will not be permitted. We will do our best to politely warn you first. It is our hope that everyone will be respectful of our policy. However if the talking persists we will be forced to ask the entire party to leave the showroom. There will not be any refund.
2. We will not serve alcohol to any person that is visibly intoxicated. This is for your protection and ours. Please understand that if any guest in your party arrives at the Comedy Castle visibly intoxicated, we will not seat any of your party. There will not be any refund.
3. The Comedy Castle is a smoke-free facility. There is no smoking on our premises. If members of your party attempt to smoke in the restrooms, in the bar or in the showroom they will be asked to leave. There will not be any refund.
4. If any member of your party is 18 to 20 years of age it is understood that they are not legally permitted to drink. If any member of your party serves an underage minor "their" drink the entire party will be asked to leave. There will not be any refund.

These policies have been put into place to assure your safety and enjoyment and to make certain that no party causes a disturbance to other patrons. It is our sincere hope that you will have a wonderful time at the Comedy Castle. If you have any questions please don't hesitate to contact us.

To show that you have read and understood the above stated policies please sign and fax this form to 248-542-1543. Your reservation is not secured until we have received a signed copy of this form; so please promptly return it to us.

_____ (person responsible for the party)
_____ (party name) _____ (date of party)
_____ (contact !)

Thank You again for choosing Mark Ridley's Comedy Castle!

Phone 248-542-9900

Fax 248-542-1543

www.comedycastle.com